

# Aspire

## Super Display Quick Reference

### Using the Super Display Features

The Aspire Super Display telephone provides the ability to display either a calendar or One-Touch keys which the user can personally program to best suit their needs.

### Using the Calendar

If the Calendar is not displayed, press the “Cal.” soft key. This key changes from “OneT” to “Cal.” depending on the view currently active on the Super Display telephone.

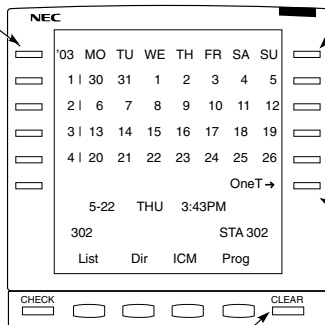
When the Super Display phone is plugged in, the system sets the display in the calendar mode, with the current week displayed on the top row of the display.

To scroll the calendar ahead, week by week, press the Soft Key 1 (top left). Pressing Soft Key 6 (top right) scrolls the calendar weeks back.

To change the display back to the current week, press the Clear key.

Press to scroll  
the weeks  
ahead.

Press to scroll  
the weeks  
back.



Press to switch  
to display the  
One-Touch keys.

Press to switch the display  
to the current week.

## Programming the One-Touch Keys

One-Touch calling gives a keyset user one-button access to extensions, trunks, and selected system features. An extension user can have One-Touch keys programmed for Direct Station Selection, Personal Speed Dial, Abbreviated Dialing, Trunk Calling, or Service Codes.

If the One-Touch keys are not displayed, press the "Cal." soft key. This key changes from "Cal." to "OneT" depending on the view currently active on the Super Display telephone.

To Program a One-Touch Key:	<b>CALL1 + 855 + One-Touch Key + Selected Key Programming</b> (below) + <b>HOLD + Name + HOLD + SPK</b> <i>Pressing MIC when entering an outside number will insert a "P" (pause) into the number.</i>
DSS Key:	Enter <b>Co-worker's extension #</b>
Personal Speed Dial Key:	Enter <b>9 + Outside #</b> or Enter <b>804 + Line group #</b> (1-9 or 1-100) + <b>Outside #</b> or Enter <b>#9 + Line #</b> (e.g., 05 or 005) + <b>Outside #</b>
Abbreviated Dial Key:	Enter <b>#2 + Common Abbreviated Dial #</b> or Enter <b>#4 + Group Abbreviated Dial # + HOLD</b>
Trunk Key:	Enter <b>9</b> Enter <b>804 + Line group #</b> (1-9 or 1-100) or Enter <b>#9 + Line #</b> (e.g., 05 or 005)
Service Code Key:	Enter <b>Service Code Number</b> (Check with your Communications Manager for available service codes.)

### Entering Names

When entering names, use dial pad keys to enter letters. For example, press the digit 2 key once for A, twice for B, three times for C, etc.

1 = 1 @ [ ¥ ] ^ _ ` {   } → ← Á À Ã Ä Å Ç È É Î Ò	5 = J - L, j - l, 5 6 = M - O, m - o, 6 7 = P - S, p - s, 7 8 = T - V, t - v, 8 9 = W - Z, w - z, 9	0 = 0 ! " # \$ % & ' ( ) * = * + , - . / : ; < = > ? π Σ Ω Γ ∞ ç é
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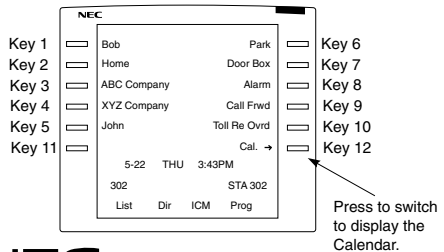
# = Accepts an entry (only required if two letters on the same key are needed - ex: TOM). Pressing # again = Space.

CONF = Clear the character entry one character at a time.

CLEAR = Clear all the entries from the point of the flashing cursor and to the right.

## Using the One-Touch Keys

Simply press the desired One-Touch key to dial the extension, Abbreviated Dial number, telephone number, or Service Code.



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